

# The UPS Store®



**Marriott Rivercenter**  
101 Bowie Street San Antonio, TX 78205  
(210)554-6208 Phone (210)554-6204 Fax  
[store6130@theupsstore.com](mailto:store6130@theupsstore.com)

## Exhibitor Shipping Authorization

### Total Number of Parcels \_\_\_\_\_

Each item will be weighed to ensure accurate billing

### Handling Fee:

|               |         |                         |          |
|---------------|---------|-------------------------|----------|
| Boxes/Cartons |         | Crates <149 lbs         | \$150.00 |
| 1-9 lbs       | \$5.00  | Crates >150 lbs         | \$200.00 |
| 10-19 lbs     | \$10.00 |                         |          |
| 20-29 lbs     | \$15.00 | Pallets (shrinkwrapped) | \$150.00 |
| 30-49 lbs     | \$20.00 |                         |          |
| 50-74 lbs     | \$35.00 | Display box/poster/tube | \$30.00  |
| 75-100 lbs    | \$60.00 | Display Case            | \$60.00  |
| 100 lbs +     | \$90.00 |                         |          |

### Booth # \_\_\_\_\_

### Contact Name: \_\_\_\_\_

### Phone Number: \_\_\_\_\_

### Shipping :

Please affix your preprinted shipping labels to your parcels.

If you do not have your own account number for shipping we can create a shipping label for you.

SHIP TO: \_\_\_\_\_  
ATTENTION: \_\_\_\_\_ PHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY/STATE/ZIP: \_\_\_\_\_

Next Day Early AM \_\_\_\_\_ Next Day Air \_\_\_\_\_ Next Day Air Saver \_\_\_\_\_  
2nd Day Air \_\_\_\_\_ 3 Day Select \_\_\_\_\_ Ground \_\_\_\_\_

Insurance: \$ \_\_\_\_\_ (UPS covers damage/loss up to the first \$100.00)

### Billing/Payment:

Guest Name/Room Number: \_\_\_\_\_

OR

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

**\*\*Receipts and any tracking numbers associated with shipments will be sent to the email address above\*\***